

APOLOGIES Committee Services
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DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

23 October 2019

Dear Councillor

You are summoned to attend the meeting of the;

OVERVIEW AND SCRUTINY COMMITTEE

on **THURSDAY 31 OCTOBER 2019** at **7.30 pm.**

in the Council Chamber, Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP

COUNCILLORS	V J Bell
	R P F Dewick
	Mrs J L Fleming
	M S Heard
	M W Helm
	C P Morley
	S P Nunn
	R H Siddall

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website www.maldon.gov.uk.

Maldon District Council's Strategic Themes

- Front line services retained
- Best value procurement and project management ensured
- Customers' expectations exceeded
- Customer access through technology promoted
- An open and transparent organisation
- Fair funding proactively sought
- Outcome led engagement and smart partnering
- Continuing to work sustainably
- Resilience and autonomy maintained
- Increased income through commercialisation
- Current Local Development Plan reviewed
- Preparation for the next Local Development Plan period
- A clean and tidy District
- Reduced household waste
- Our open spaces maintained for the enjoyment of all
- Improved air quality
- Partnership working to protect our countryside and coastline
- Sound and tested environmentally friendly initiatives delivered
- A five-year housing land supply maintained
- Strategic sites delivered in accordance with the Local Development Plan brought forward
- Affordable housing targets in the Local Development Plan achieved
- Section 106 planning agreements are effectively discharged
- Partnerships are developed to maintain coastal defences
- Improved access to Superfast Broadband across the District
- Working with communities and partners to support our health and wellbeing priorities: obesity, mental health, social isolation and loneliness, and older people's health
- Partnership working to safeguard vulnerable adults, children and families
- Effective engagement to support strong and resilient communities
- Delivery of strategic employment sites in accordance with the Local Development Plan
- Partnership working to provide an Enterprise Centre
- Rural business and diversification supported
- Improved access to Superfast Broadband across the District
- Tourism supported and encouraged
- Efficient and effective engagement with businesses



AGENDA
OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY 31 OCTOBER 2019

1. **Election of Chairman**

To elect a Chairman of the Committee for the remainder of the municipal year.

2. **Election of Vice-Chairman**

To elect a Vice-Chairman of the Committee for the remainder of the municipal year.

3. **Chairman's Notices (please see below)**

4. **Apologies for Absence**

5. **Minutes of the last meeting** (Pages 7 - 16)

To confirm the Minutes of the meeting of the Overview and Scrutiny Committee held on 2 October 2019, (copy enclosed).

6. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

7. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes on a specific agenda item, the time slots to be allocated on a "first come first served" basis.
3. Participation may take the form of a statement, or alternatively a question to be addressed to the Chairman. There will be no discussion on questions put unless it is formally moved. In line with the current scheme applied to other Committees, the questions must:
 - not be defamatory, frivolous, vexatious or offensive;
 - not be the same or substantially the same as another question to the same

meeting or anything so put in the last six months;

- not involve the disclosure of confidential or exempt information.

4. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

8. **Overview and Scrutiny Committee - Roles and Responsibilities** (Pages 17 - 50)

To receive a briefing note from the Director of Strategy, Performance and Governance (copy enclosed).

9. **Section 106 Agreements - Quarterly Update (July - September 2019)** (Pages 51 - 74)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

10. **Standard Complaints** (Pages 75 - 84)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

11. **2019 / 20 Programme of Work** (Pages 85 - 90)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

12. **Appointment of Representative to Essex County Council's Health, Overview Policy and Scrutiny Committee (HOPSC)**

To nominate a representative from the Committee to serve as a co-opted non-voting member on Essex County Council's HOPSC for the remainder of the 2019 / 20 municipal year.

Essex County Council has invited Maldon District Council to nominate a member to the above Committee. This invitation has come about because the administrative area of Maldon is currently unrepresented on the Committee from amongst County Councillors. The Council has been advised that a similar invitation has gone out to four other District Councils and with there being only four co-opted seats available appointment will be on a first come, first served basis.

13. **Any other items of scrutiny Members wish to consider**

14. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

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